



**Downeast Community Partners  
and Head Start Annual Report  
FY 2021**

**Dignity. Compassion. Possibility.**



Members of the DCP Board of Directors attended board meetings via Zoom this year. Top Row: Betsy Fitzgerald, Jonathan Thomas, Ruth Sousa, Lisa Veazie. Second row: Martha Beathem, Charley Martin-Berry, Ron King, Walter Kumiega. Third Row: Wayne Hanscom, Grant Lee. Bottom Row: Savannah Steiger, Charles Rudelitch, Barbara Clark, Nicholas MacDonald. Not pictured: Dr. Lori Schnieders, John Harris.

### **From the Board President**

My message this year centers on appreciation. We all appreciate a good meal, a glorious sunrise or sunset, or a new pet that has not wreaked havoc when left alone for an afternoon. On behalf of the DCP Board, I write today to express the Board's appreciation to *all* DCP employees for your dedication and commitment to the residents of Hancock and Washington counties. We thank you for all your hard work in the face of the past year's adversity. So many people appreciate your efforts, your good work, and your determination to fix whatever problems are brought to the door.

These are not easy times. We all remember when driving our vehicles was a pleasure instead of a calculation in the weekly budget; when the cost of lobster, per pound, was not less than steak; when Alexa and Google were not making suggestions for other uses of eggplant or tripe. We have learned to roll with constant changes and to adjust to ever-shifting COVID-19 protocols. I sense that we are all tired, perhaps even exhausted.

Each month, the Board's materials include letters and stories from appreciative clients. We love to read all the comments. Those notes provide a sense of satisfaction that all of us, through DCP, have been a part of the solution to a problem. We appreciate (see—there is that word again) the reports by DCP directors that showcase the staff members going above and beyond, and how DCP's programs have persevered, even thrived, despite hurdles that might defeat others. On behalf of the Board, we applaud your resiliency and thank you all for your tireless contributions to the mission of DCP.

**Thank you.**

*Betsy Fitzgerald.*

President, Downeast Community Partners Board of Directors

*The mission of Downeast Community Partners is to improve the quality of life and reduce the impact of poverty in Downeast communities.*

*We recognize that these communities are made up of people who are diverse and vibrant, and believe that all people are entitled to be treated with dignity and compassion. DCP embraces this diversity and vibrancy. We work each day to help all of our employees, those whom we serve, and our community, to envision and achieve all that is possible.*



**This is who we are.**

# DCP by the Numbers

**3,350** homes warmed by HEAP  
**588** homes heated with THAW funds  
**95** homes made cozy with ECIP funds

Transportation Services provided **65,438** rides, covering more than **1,412,600** miles

**618** children received Christmas presents  
**112** were outfitted with school supplies

Housing repaired and/or weatherized **289** homes

**179** children attended our Head Start, Early Head Start, pre-school collaboration programs and child care

Everybody Eats served **5,343** meals and we fed **88** individuals through the Child Adult Community Food Program

Our Elder Services Navigator helped **84** seniors gain valuable services  
At Home helped **42** elders remain safely in their homes  
Friendship Cottage provided care to **36** individuals and their caregivers

**91** families containing **280** individuals worked toward achieving their personal goals through the Whole Family Coaching and Resource Advocate programs

**174** people were assisted with life's emergencies through the Care Fund

**216** taxpayers had their returns prepared for free  
**194** individuals received support with their financial goals from the Financial Coach

Our nurses supported **131** families with new babies or small children

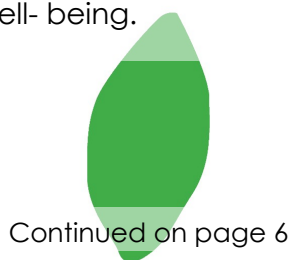
**26** families worked to make higher education a reality through Family Futures Downeast

## Message from Rebecca Palmer, Executive Director

Our name says it all: Downeast Community *Partners*. Partnerships are central to our impact. Throughout Hancock and Washington counties, Downeast Community Partners (DCP) has built esteemed relationships and valued collaborations. This report shares some of the ways and means by which DCP has worked through collaboration(s) in 2021 to improve the quality of life, and reduce the impact of poverty, in Down East communities.

All partnerships are key and important, but our partnership with the families and individuals we serve is fundamental. Our whole-person and whole-family approach puts those we serve in the position of authority in their own lives. We walk alongside our neighbors in need, offering assistance in achieving the goals that they select, at whatever pace they choose. We serve as facilitating partners, extending access to a diverse spectrum of resources for each individual and family as they traverse their pathway to improved well-being and increased self-sufficiency.

DCP acknowledges and identifies that the Social Determinants of Health (SDOH) - i.e., the conditions in the environments where people are born, live, learn, work, play, worship and age - affect our wide range of health functioning, quality-of-life outcomes, and risks. SDOH affect nearly everyone in some form. As such, our focus is to identify the specific domains that impact the communities we serve and what elements represent barriers to reducing the impact of poverty and health disparities. We take seriously our imperative to build bridges and create pathways over any barriers to safe housing, transportation, collaborative communities, education, job opportunities, income, and access to nutritious food. At DCP, where one of our key values is *possibility*, we strive to be the catalyst for those we serve to attain their full potential for health and well-being.



Continued on page 6



## Message from the Executive Director, continued

Since joining DCP in August of 2021, I remain impressed by the broad range of services DCP puts forth. Our tagline is “lifespan opportunities,” and we offer just that: from birth - through the Maternal Health program - to early childhood education, to elders aging in place. The whole-person approach is relevant in every aspect of these services, resulting in better outcomes.

Equally remarkable is the deep commitment of DCP's Board of Directors, who share a grasp of their significant governance and fiduciary responsibilities in overseeing DCP's activities. The diverse tripartite membership, (per the Community Action Partnerships,) brings a rich, deep expertise in many of the facets of DCP's services and a devotion to improving Down East communities, with a dedication to helping our neighbors in need to help themselves and each other. Thus, the Board is also a partnership.

DCP's foundation is strong, with a vision to address the systemic challenges of SDOH, and to strengthen relationships with the State of Maine, private donors and foundations. DCP recognizes our obligation and responsibility for stewardship of the resources entrusted to us, by our volunteers and donors, as a moral imperative.



DCP has a specific commitment to creating more sustainable energy efficiencies, and reducing carbon emissions and energy costs through innovative opportunities. This commitment emanates from our housing, home weatherization, and home repair programs, in partnership with other agencies, and spans across our fuel assistance programs, and more. We believe that together, in partnership, we can both reduce energy expenditures for the most

vulnerable in our community while simultaneously reducing the impact on the environment.

Lastly, none of the outcomes are achievable without DCP's staff daily being conduits of hope and encouragement, expressed through kind and respectful expertise, for those we serve.

On behalf of the DCP board and staff, thank you to all of our partners, without whom DCP's outcomes, and impact in the countless lives served, would be diminished. We are honored to provide vital services, in partnership with you.

I deeply appreciate the privilege of leading DCP in my role of Executive Director. I am ever-cognizant that it is only possible to serve our communities' most vulnerable citizens through valuing each person, and each other. This cognizance brings the changes needed, in ourselves, and ultimately our communities. *"Helping People, Changing Lives"*.

In Partnership,



Rebecca Palmer  
Executive Director



Downeast Community Partners  
Statement of Financial Position  
September 30,

	2021	2020
Current assets:		
Cash and cash equivalents	\$3,367,379	\$1,272,877
Accounts receivable (net of allowance of \$0)	\$1,497,948	\$1,225,844
Inventory and work in process	\$51,365	\$49,376
Prepaid items	\$20,311	\$54,270
Total current assets	4,937,004	2,602,367
Fixed assets:		
Land	298,061	298,060
Building & improvements	6,065,386	5,962,233
Furniture & equipment	842,320	845,538
Vehicles	1,629,110	1,016,259
Total property and equipment	8,834,876	8,122,090
Less - accumulated depreciation	-5,175,690	-4,800,898
Total net fixed assets	3,659,186	3,321,192
Other assets:		
Assets whose use is limited	989,686	681,559
Investments	3,630,886	3,071,986
Notes receivable (net of allowance)	397,698	519,461
Undeveloped property	159,634	159,634
Other Assets	0	0
Intangible merger cost, net	3,214	4,892
Property held for sale	41,835	15,128
Current year indirect (over) under recovery	0	0
Prior year indirect (over) under recovery	0	0
	5,222,953	4,452,660
Total assets	13,819,142	10,376,219

These figures are unaudited. To view the full audited financial statements, including notes, please contact Kevin Bean at [kevin.bean@downeastcommunitypartners.org](mailto:kevin.bean@downeastcommunitypartners.org)



<b>Current liabilities:</b>		
Line of credit	-	-
Accounts payable	352,326	351,530
Accrued payroll payable and related liabilities	227,436	210,840
Accrued paid time off and related liabilities	381,925	377,462
Deferred revenue	2,903,899	749,778
Current portion of notes payable	79,154	71,517
<b>Total current liabilities</b>	<u>3,944,742</u>	<u>1,761,127</u>
<b>Long-term liabilities</b>		
Deferred Forgivable Notes Receivable Offset	323,638	428,401
Notes payable, less current portion shown above	1,111,870	1,037,521
	<u>1,435,508</u>	<u>1,465,922</u>
<b>Total liabilities</b>	<u>5,380,249</u>	<u>3,227,049</u>
<b>Net assets:</b>		
Without Donor Restrictions	4,378,319	4,146,945
With Donor Restrictions	4,060,574	3,002,225
<b>Total net assets</b>	<u>8,438,893</u>	<u>7,149,170</u>
<b>Total liabilities and net assets</b>	<u>13,819,142</u>	<u>10,376,219</u>

Note: Totals are unaudited

# Thank You Notes DCP has received

DCP employees work very hard to help people get the most out of our programs, and it means a great deal to them when that effort is recognized and someone takes the time to write to thank them. These are a few of the notes received this year.

To the Whole Family Coaching staff:  
Thank you for all of your help. I appreciate it very much. We are thankful for you.

I appreciate everything DCP has done for my children and me, especially through these trying times. I have a supportive mother but I see how hard it would be for a single mother to work through this pandemic given Covid-19. DCP has been respectful and caring.

I just wanted to say thank you to Maine State Housing for the HEAP energy assistance benefit 2020-2021 and all the past years. Also, thank you for the Versant electric benefit. Also, thanks again to the HEAP workers at DCP in Ellsworth for their kindness and expertise. Stay safe!

Thanks DCP for the help with travel expenses to daily radiation treatments in Brewer. It's nice to know places exist that will offer to help in such situations. Your organization has been a Godsend. Thank you!  
—a Jonesboro resident

Dear Anne,  
Thank you and your staff for all of the support given to our family during Mom's long journey. The understanding, advice and support given helped us feel more comfortable with our decisions and of course, Friendship Cottage allowed us to keep her at home much longer. Much love to everyone at Friendship Cottage.

To the staff at Ellsworth ECEC:  
You ARE ALL AWESOME!!

I don't think you guys hear this enough but thank you for everything that you do for the kids. I'm sure it's not easy especially with Covid-19. I was hesitant about them going to daycare at first but you are all amazing. The kids are excited to see their teachers and friends, and I feel that they couldn't be in a better place. Thank you all for being so wonderful.

## More thank you notes!

We are very grateful for our heating assistance! We sure do appreciate your help. God Bless!

Thank you for all the wonderful work At Home does for our community.

Thank you so much for providing the THAW fund—an essential service to the community,

To the HEAP staff:

I am so grateful for all of you. You have taken a job that can be stressful, yet rewarding. Your program has allowed me to stay in my home. If not for you and the time you take to be kind, I would not be here. I have been blessed!

To Dale in Housing:

Thank you for everything you've done for me, including installing a sump pump in my home. You took such good care of me this winter!

Last Friday, I had the surprise of my life when two men showed up to put a Heat Pump in my living room. They were patient and kind with my initial confusion and were very neat and efficient putting it in. One of the men patiently explained the instructions to me. I am eternally grateful to you, your organization, and those kind men. I told them, it was literally a life saver for me, even at this early date. Having it has relieved my family and me of health concerns, especially if the temperature this summer is like other summers.

My child's classroom teachers are amazing. Their jobs are clearly more than a job to them- they go above and beyond and have been an invaluable help to me with my child's behavioral issues and mental health needs.

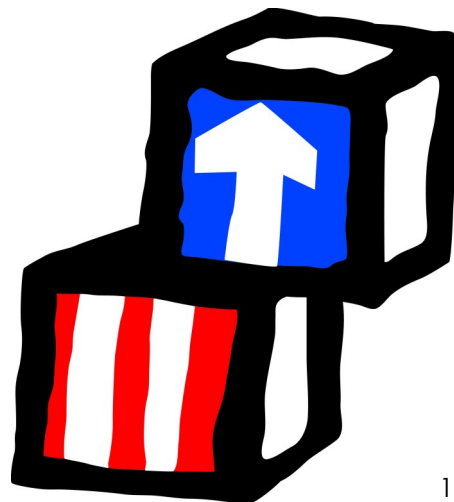
Without timely surgery which you made possible, I most likely would not be alive today. I am 76, and I had no one to depend upon to reach the hospital and get back home. It is only after a long haul of surgery and subsequent intense chemotherapy in Brewer at the Lafayette Family Cancer Center that I want to make sure you realize how grateful I am for your critical service.

—a Lubec resident

# 2021, illustrated



**Downeast Community  
Partners  
Head Start  
Annual Report  
2021**



**Although our implementation has changed during the COVID era, our commitment to providing comprehensive, high-quality, and community-based early care and education services for young children has not waived.**

DCP closely partners with parents and guardians to build on upon their strengths. These partnerships not only foster confidence in parenting, but nurture the parents and guardians in furthering their impact as important members of their community, allowing them to see the potential for new experiences and opportunities for learning that exist all around them. We continue to advocate for young children and their families through policies, community resources, mentoring opportunities, and/or community-based intergenerational supports.



While the COVID-19 pandemic continued to impact our delivery of services in FY21, we followed CDC guidance; State of Maine Licensing Regulations; Department of Education (DOE); and the Office of Head Start Standards. Kudos to our staff for navigating the ever-changing landscape of guidance and regulations for in-person services! Like in FY20, flexibility and adaptability were the keys to continued high-quality services through this second year of the pandemic. Lessons learned from the first year certainly paved the way to make the 20-21 year successful. Use of technology increased our ability to make, and maintain, connections while allowing us to disseminate information quickly.

### **Highlights of the 20-21 Year**

- Continued our partnership with the Woodland Elementary School.
- Served 1,964 families through DCP's Nutrition Initiative Programs and with support from the Good Shepherd Food Bank.
- Focused on giving staff the training and tools needed to promote resiliency in our classrooms and our work with families.
- Implemented Whole Family Coaching across all sites, resulting in families reaching their family- identified goals.
- Strengthened existing school partnerships through more frequent communications, which included problem solving, responding to community needs, and supporting the children.
- Navigated the different classroom environment (due to physical distancing) by splitting groups of children and limiting class size.
- Adapted meal service routines to ensure food safety and reduced transmission risk.
- Moved our Calais Pre-K program back to a temporary location.
- Increased parent participation in Policy Council.

Also worthy of note: *Staff went above and beyond to fill gaps due to illness, quarantining, and isolation.*

Downeast Community Partners (DCP) believes that the most meaningful curriculum and school readiness goals for preschoolers are goals and curriculum that reflect the real lives of children and their families and encourages various levels of play. Our curriculum is respectful of cultural diversity and inclusive of individual differences and abilities. Our programs recognize that young children are active, sensory learners who need various opportunities for self-directed play (including exploration, discovery, social interaction, and problem solving,) along with experiences guided by well-trained early childhood educators to support their individual growth, development, social competence, and school readiness.

DCP believes parents are their child's first teachers. This concept was highlighted, this year, more than ever, as parents shared with us the biggest learning opportunities nested in the smallest daily tasks. Parents shared these moments with us via technology, and our teachers were able to link the activities happening in the home to the learning domains, which in turn supported the child's school readiness goals. The home-school connections were enhanced, resulting in more awareness of what learning through play looks like. We believe this highlighted awareness will induce families to find additional teachable moments as their children move forward through life.

The children we serve proved to be as adaptable and flexible as our staff, as they navigated changes. They learned to read and interpret social cues while wearing masks; to be socially connected while physically distanced; to hone self-awareness; to respect the space of others.

Our COR, the observation-based assessment tool we use to measure growth, reflected the focus on Physical Health & Development skills along with Social & Emotional Development. These areas displayed the highest scores, overall. Such a finding is not surprising, as everyone was focused on handwashing, personal hygiene, and making and keeping connections (even though socially distanced.)



# Head Start and Early Head Start

We served fewer children in FY 21 than in non-COVID times, due to the need to limit class size for physical distancing. Our public school partners and our DCP staff diligently collaborated to ensure that CDC guidelines were being followed. We served a total of **102** children in the Head Start program, 10 children in our Federal Early Head Start program, and 6 children in our State Early Head Start program. Of our **153** funded Head Start enrollments, our average monthly enrollment was **92%**. Our Early Head Start average monthly enrollment was **79%**. Of the **2,402** children under age 5 in Hancock County, **302** were living in poverty. In Washington County, **427** children of the total **1480** were living in poverty. The Hancock County child poverty rate is **12.6%**; the Washington County rate is **28.9%**. The Maine child poverty rate (under 5 years) is **17%**; the US child poverty rate (under 5 years) is **20.3%**. (See chart on pg. 17.) The number of Pre-K programs in schools continues to rise, and we actively reach out to schools to partner in providing comprehensive services. We will continue to seek opportunities, through collaborations with schools and child care partnerships, to reach more children living in poverty.

Source for poverty statistics: American Community Survey 2019 5-yr. estimates



## Health

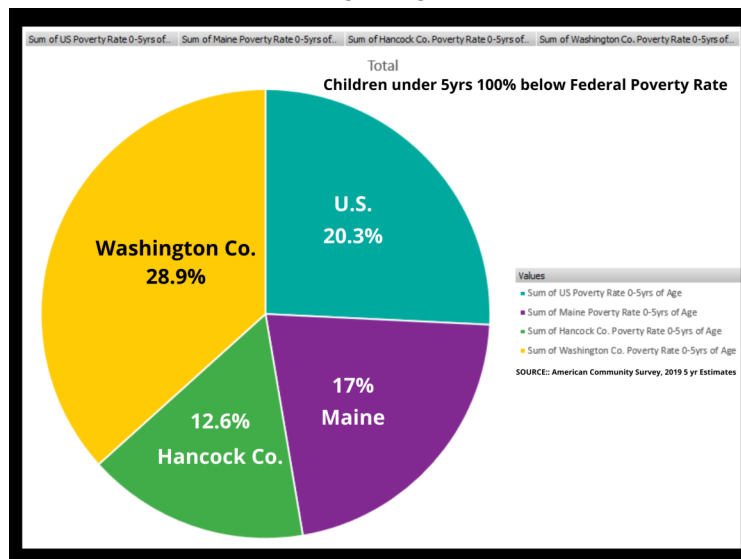
In addition to the classroom experience that our program provides, we also look after the health and well-being of each child, supporting parents in understanding the importance of ongoing health care. This work includes assisting with the establishment of a network of regular medical and dental care providers, and education around the importance of proper nutrition, physical exercise, and routine sleeping habits. Our health and nutrition managers work closely with parents, primary care providers, specialists, and staff to implement health plans as needed. We emphasized children's health and safety related to the pandemic as we continuously reviewed and updated all protocols specific to COVID-19. We continue to work with parents to ensure they understand the importance of early dental care, while advocating in our state and communities to make sure services are available to young children.



# SCHOOL READINESS

DCP's School Readiness Goals reflect an on-going process of learning and development, utilizing *High Scope's* "Key Development Indicators." These include:

- **Physical and Health Development:** To promote respect for one's body, the development of sound health and nutrition practices, and self-help skills, including self-control and self-regulation techniques.
- **Language and Literacy Development:** To learn to speak and construct language, to listen and communicate in order to get one's needs met, and to develop a keen interest in books, literature, and language acquisition.
- **Approaches to Learning:** To promote a healthy image of self; to view oneself as capable, competent, and able to learn and grow with the support and guidance of caring and responsive adults.
- **Social and Emotional Development:** To develop as learners who are able to interact with others in socially acceptable ways that will ultimately enable them to contribute positively both in and out of the school setting.
- **Cognition and General Knowledge:** To initiate concepts of literacy and numeracy within the context of daily activities and to increase awareness of, and appreciation for, the natural world, living things, and our connection to natural processes.



# Parent Engagement

*At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.*

*—Jane D. Hull*

Downtown Community Partners recognizes the role parents play in their child's learning. Parents trust us to teach, guide, discipline, and care for their children, and we support parents in doing the same. Children flourish and grow because of the mutual respect and connections between home and school. Over the past year, our partnership with parents was implemented in a variety of ways, including home visits (83), parent-teacher conferences (124), and the development of individualized plans (147), all leading to parents supporting their children's school readiness skills. Families received numerous services through the implementation of our Whole Family Coaching program. Coaches met with families to determine their strengths and challenges and set family-driven goals in a variety of areas—all to support family well-being. This work resulted in parents and other family members achieving outcomes that lead to positive and enduring change for children and families. Our analysis of family outcomes shows that families made steady progress in all areas of the Head Start Parent and Family Engagement Framework. The largest gains were made in the areas of housing, transportation, school readiness and family transitions.



Each program provides parent training and education services. Parents receive information in a variety of ways, including parent meetings, community meetings, individual work, and written materials. During the year, we resolutely focused on parents as teachers. By using the Kaymbu app, parents were able to see what their children were doing in classrooms and carry that over to their home environment. This use of technology empowered families to turn every day moments into teachable moments, enhancing the learning happening at Downtown Community Partners' programs and supporting the child's overall development.

## Community resources and partners include:

We could not do our work without the support of families and the wider community. Our Head Start programs are successful because of our communities and partnerships. These include the following:

Family Futures Downeast  
Healthy Acadia  
Women, Infants, and Children Nutrition Program (WIC)  
Good Shepard Food Bank  
Child Development Services (Downeast)  
Local Schools including RSU #25, Union 76 (Deer Isle Stonington Elementary School), Trenton Elementary School, Woodland Elementary School, Calais, and Ellsworth School Departments  
Northern Lights Maine Coast Pediatrics  
Bucksport Regional Health Center  
Eastport Health Care  
Axiom Technologies  
UMM and WCCC  
The OT Spot  
Acadia Therapy  
Sunrise Opportunities Prevention Council  
Ellsworth Public Library  
Maine Seacoast Mission



# Budget Information

## Budget to Actual Information

### HEAD START DIVISIONAL ACTIVITY

Fiscal Year: October 1, 2020 through September 30, 2021

REVENUES	ACTUAL	BUDGET
Grants and Contracts	3,046,363	3,323,982
Program Fees	892,096	1,220,460
Contributions	2,326	0
Investment Income	32,040	37,812
Gains/(Losses) on Investments	158,624	0
In Kind Match Revenues	467,108	579,168
Other revenue	152,095	13,500
	<u>4,750,652</u>	<u>5,174,922</u>
EXPENDITURES		
Salary & Wages	1,921,248	2,138,915
Employee Fringe Benefits	719,367	847,409
Travel	25,869	24,424
Training	28,181	32,965
Office Costs	34,810	15,429
Insurance	33,211	31,284
Telecommunications	41,436	41,606
Space Costs	180,520	174,358
Contracted Services	51,677	54,447
Vehicles Costs	0	0
Materials & Supplies	97,151	108,453
Direct Client Assistance	376,058	377,135
Transporting Clients	3,605	2,500
Large Equipment Costs	0	0
Minor Equipment Costs	42,108	36,429
Administration	338,011	364,821
Interest Expense	175	3
In Kind Match Expenses	467,108	579,168
Miscellaneous	258,058	237,030
Total	<u>4,618,593</u>	<u>5,066,376</u>
Net Gain / (Loss)	132,059	108,546

# Review Results



## ADMINISTRATION FOR CHILDREN & FAMILIES

Office of Head Start | 4th floor Switzer Memorial Building, 330 C Street SW, Washington DC | [eclkc.ohs.acf.hhs.gov](http://eclkc.ohs.acf.hhs.gov)

**To: Board Chairperson**

*Ms. Betsy Fitzgerald*  
Board Chairperson  
Downeast Community Partners  
18 Avery Lane  
Ellsworth, ME 04605

**From: Responsible HHS Official**

*Ms. Ann Linehan*  
Acting Director, Office of Head Start



04/12/2018

### Results from CLASS® Observations

Thank you for your support during the recent Office of Head Start onsite CLASS® review conducted from 03/26/2018 to 03/29/2018 of your Head Start program. Grant 01CH010282.

Observations were conducted in preschool center-based classrooms using the Pre-K Classroom Assessment Scoring System (CLASS®). The CLASS® tool looks at three domains and ten dimensions of teacher-child interactions and measures those observed interactions on a seven point scale. Please share these results with the appropriate governing board, policy council, management, staff and stakeholders.

DOMAIN	Score	DOMAIN	Score	DOMAIN	Score
Emotional Support	5.9821	Classroom Organization	5.4762	Instructional Support	2.6190

DIMENSIONS					
Positive Climate	5.61	Behavior Management	5.46	Concept Development	2.04
Negative Climate*	1.14	Productivity	5.79	Quality of Feedback	2.57
Teacher Sensitivity	5.75	Instructional Learning Formats	5.18	Language Modeling	3.25
Regard for Student Perspectives	5.71				

\*Note: To calculate the Emotional Support domain, subtract the Negative Climate score from 8, add the Positive Climate, Teacher Sensitivity, and Regard for Student Perspective scores, then divide by 4.

For more information on CLASS® domains and dimensions, please see the attached description and visit the Early Childhood Learning and Knowledge Center, National Center on Quality Teaching and Learning at <http://eclkc.ohs.acf.hhs.gov/hslc/ta-system/teaching>.

If you have any questions, please contact your Regional Office.

cc: *Ms. Marina Winkler*, Regional Program Manager  
*Mr. Chris Huh*, Policy Council Chairperson  
*Mr. Mark Green*, CEO/Executive Director  
*Ms. Melissa Mattes*, Head Start Director

Classroom Assessment Scoring System and CLASS are trademarks of Robert C. Pianta, Ph.D



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start 4th Floor – Switzer Memorial Building, 330 C Street SW, Washington DC 20024 eclkc.ohs.acf.hhs.gov

**Program Performance Summary Report**

**To: Board Chairperson**

*Ms. Betsy Fitzgerald*  
Board Chairperson  
Downeast Community Partners  
18 Avery Lane  
Ellsworth, ME 04605-2530

**From: Responsible HHS Official**

*Ann Lincoln*  
for Date 6-25-18  
Dr. Deborah Bergeron  
Director, Office of Head Start

From March 26-29, 2018, the Administration for Children and Families (ACF) conducted a Focus Area Two Monitoring Review of the Downeast Community Partners Head Start and Early Head Start programs. This report contains information about the grantee's performance and compliance with the requirements of the Head Start Program Performance Standards or Public Law 110-134, *Improving Head Start for School Readiness Act of 2007*. We would like to thank your governing body, policy council, parents, and staff for their engagement in the review process.

Based on the information gathered during this review, your Head Start program was found to have met the requirements of all applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program's continuous improvement.

**DISTRIBUTION OF THE REPORT**

Copies of this report will be distributed to the following recipients:

Ms. Marina Winkler, Regional Program Manager  
Mr. Chris Huh, Policy Council Chairperson  
Mr. Mark Green, CEO/Executive Director  
Ms. Melissa Mattes, Head Start Director

**Thank you VERY MUCH to the residents of these towns who voted to support Downeast Community Partners in 2021 at town meetings across the region.**



Addison  
Alexander  
Aurora  
Baileyville  
Blue Hill  
Brooklin  
Brooksville  
Bucksport  
Cherryfield  
Columbia Falls  
Crawford  
Danforth  
Deer Isle  
Franklin  
Gouldsboro  
Hancock  
Jonesboro  
Lamoine  
Lubec  
Machias  
Mariaville  
Milbridge

Mount Desert  
Northfield  
Orland  
Otis  
Pembroke  
Penobscot  
Robbinston  
Roque Bluffs  
Sedgwick  
Sorrento  
Southwest Harbor  
Steuben  
Stonington  
Sullivan  
Surry  
Swans Island  
Talmadge  
Tremont  
Waltham

This list includes the towns whose donations have been received as of June 2022.

**Thank you to all of our partners and donors who make the work we do possible.**

**Where to find us:**



**Bucksport Road Office:**

248 Bucksport Road  
Ellsworth, ME 04605  
207-664-2424



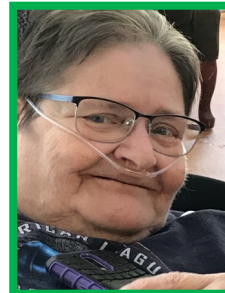
**Avery Lane Office:**

18 Avery Lane  
PO Box 648  
Ellsworth, ME 04605  
207-664-2424



**Machias Office:**

7 VIP Drive  
Machias, ME 04654  
207-259-5015



For our other locations,

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